

**Cuddlebugs Child Development Center, LLC**  
**Employment Application**

Position Applied For: \_\_\_\_\_

Date Available: \_\_\_\_\_

Full or Part Time: \_\_\_\_\_

Desired Salary: \_\_\_\_\_

**Personal:**

Name: (Last, First Middle)		
Email	Home Phone	Cell Phone
Mailing Address:		
911 Address:		

Are you 18 years or older?    Yes\_\_\_\_\_    No\_\_\_\_\_    If no, please state age:\_\_\_\_\_

Do you have any medical condition(s) which may interfere with fulfilling the responsibilities of the position for which you are applying?    Yes\_\_\_\_\_    No\_\_\_\_\_

If so, please explain:

---

---

---

Have you ever been convicted of a felony, barrier crime, or subject of a founded Child Protective Service complaint?    Yes\_\_\_\_\_    No\_\_\_\_\_

If yes, please explain:

---

---

---

Employment requires Criminal Background Clearances. Is this acceptable to you?    Yes\_\_\_\_\_    No\_\_\_\_\_

In case of emergency, please notify:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Street, City, State, Zip)

**DISCLOSURE:** Before driving a vehicle to transport children, I realize that I am required to disclose any moving traffic violation that occurred five years prior to our during employment or assignment as a driver.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Education and Training:

1. Name and location of high school: \_\_\_\_\_

Highest grade completed: \_\_\_\_\_ Date of graduation or GED: \_\_\_\_\_

2. Name and location of College/University: \_\_\_\_\_

Dates attended: \_\_\_\_\_ Number of years completed: \_\_\_\_\_

Degree(s) earned: \_\_\_\_\_

3. Additional training or certification that would be helpful in evaluating your application:

---

---

---

---

## Experience:

Begin with the current or most recent employment (including military experience). Use additional paper if necessary.

1.	Position:		Dates: From _____ To _____	
	Employer:		Full Time or Part Time	
	Address:		Phone:	
	Job Duties:		Reason for Leaving:	
	Immediate Supervisor:		Phone:	
	Salary:	May we contact your present employer? Yes No		

2.	Position:		Dates: From _____ To _____	
	Employer:		Full Time or Part Time	
	Address:		Phone:	
	Job Duties:		Reason for Leaving:	
	Immediate Supervisor:		Phone:	
	Salary:	May we contact your present employer? Yes No		

3.	Position:	Dates: From To	
	Employer:	Full Time or Part Time	
	Address:	Phone:	
	Job Duties:	Reason for Leaving:	
	Immediate Supervisor:	Phone:	
	Salary:	May we contact your present employer? Yes No	

4.	Position:	Dates: From To	
	Employer:	Full Time or Part Time	
	Address:	Phone:	
	Job Duties:	Reason for Leaving:	
	Immediate Supervisor:	Phone:	
	Salary:	May we contact your present employer? Yes No	

Please describe any volunteer work or other experience related to child care:

---



---



---



---

## References:

1.	Name:	Title:	Relationship:
	Company:	Work Phone Number:	
	Address:	Home Phone Number:	

2.	Name:	Title:	Relationship:
	Company:	Work Phone Number:	
	Address:	Home Phone Number:	

3.	Name:	Title:	Relationship:
	Company:	Work Phone Number:	
	Address:	Home Phone Number:	

I understand that I will be required to submit written information to demonstrate that I possess the education, orientation training, staff development, certification, and experience required by the job position.

I hereby certify that the information given in this application is true and complete to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (if applicant is under 18 years of age)

\_\_\_\_\_  
Date

---

---

### Office Use Only

Date of Interview:	Date of Hire:	Date of Separation:
Position:	Starting Salary:	Ending Salary:

#### Background Checks:

Sworn Disclosure Signed:	Fingerprint Check: Recd':	CRS: Submitted:      Recd':
Sex Offender Registry: Recd':	OoS CRS: Recd':	OoS Criminal Check: Recd':

#### Required Documentation:

Orientation Completed:	Written information to verify education, certification, and experience required by job position submitted:
TBT results submitted:	

Notes From Interview: